

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
High School Board Room  
January 11, 2010  
7:30 p.m.  
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF DECEMBER 7, 2009

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High School .....Mr. Mark Covelle  
Middle School.....Mr. Nathan Davidson  
Intermediate School .....Mr. Sean McGinty  
Elementary Schools.....Mrs. Carol Mickley**

B. *Student Trip*

**The Administration recommends approval of the following student trip requests:**

- 1. *Southern Lehigh Boys' and Girls' Swim Teams* to participate in the All-American Swimming Invitational in Wilkes Barre, PA on January 15 and 16, 2010. (V, B-1)**
- 2. *Southern Lehigh Speech and Debate Team* to attend the Barkley Forum Tournament at Emory University in Atlanta, GA on January 28, 2010 through February 1, 2010. (V, B-2)**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

\*The Administration recommends approval of the bills to be paid as of January 11, 2010. (VI, A)

B. *Treasurer's Reports*

\*The Administration recommends approval of the Treasurer's Reports and Investment Reports. (VI, B)

C. *Proposed Revision to EIT Taxpayer's Bill of Rights*

**The Administration and Solicitor recommend replacing the Local Tax Appeals Board with a Hearing Officer who would be the School District's Business Manager. (VI, C)**

D. *Approval of PDE Mandate Waiver Application*

**The Administration recommends approval of a mandate waiver application that would permit the District to increase the threshold for formal bids from \$10,000 (School Code) to \$20,000 and increase the threshold for solicitation of quotations from \$4,000 (School Code) to \$6,000.**

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teachers*

\*The Administration recommends approval of the following substitute teachers for the 2009-2010 school year:

Ryan Gottschall, Social Studies

Joseph Harvey, Music

Jason Kilmer, Elementary

Deborah Magnotta, Elementary and Reading Specialist

Mark Richardson, Elementary

Jessica Swartz, Elementary and Spanish

2. *Student Teacher*

\*The Administration recommends approval of the following student teacher placement (*pending completion of required documentation*): (VIII, A-2)

David Borghesani, Music Education, Lehigh University, with *Benjamin Becker*, Southern Lehigh Intermediate School from January 19, 2010 to March 5, 2010.

3. *FMLA Leave*

\*The Administration recommends the approval of intermittent FMLA Leave for Karen Fairclough, Special Education Facilitator, from December 14, 2009 not to exceed 12 weeks in duration.

B. *Noncertificated Staff*

1. *Substitute Support Staff*

\*The Administration recommends approval of the following substitute support staff for the 2009-2010 school year:

Elsa Betances, Substitute Custodian, at an hourly rate of \$12.63.

Kelly Conroy, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45.

Kristen McGuire, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45.

Tracy Stough, Substitute Secretary, at an hourly rate of \$13.12.

Kelly Conroy, Substitute Instructional Assistant, at an hourly rate of \$15.31.

Jason Kilmer, Substitute Instructional Assistant, at an hourly rate of \$15.31.

Deborah Magnotta, Substitute Instructional Assistant, at an hourly rate of \$15.31.

Quinn Pagano, Substitute Instructional Assistant, at an hourly rate of \$15.31.

2. *Unpaid Leave*

\*The Administration recommends approval of Unpaid Leave of the following staff:

Ellen Gehris, Cafeteria Worker, Southern Lehigh Middle School, on April 26 through April 30, 2010 and May 3 through May 7, 2010.

3. *FMLA Leave*

\*The Administration recommends approval of intermittent FMLA Leave for Jamie O'Donnell, Instructional Assistant, Hopewell Elementary School, starting date to be determined not to exceed 12 weeks in duration.

4. *Appointments*

\*The Administration recommends approval of the following support staff: (VIII, B-4)

Kristen McGuire, Instructional Assistant (3-1/4 hour/day), Hopewell Elementary School, at an hourly rate of \$15.31, effective January 12, 2010. This is a new position.

Matthew Murray, Multimedia Technician, at an annual salary of \$37,000 (*pro-rated*), effective January 12, 2010. This is a new position.

5. *Transfer*

\*The Administration recommends approval of the transfer of Debra Werkheiser from Acting Food Services Director to full time custodian, Southern Lehigh Middle School, at an hourly rate of \$16.97, effective January 4, 2010.

C. *Extra-Compensatory Positions*

1. *Resignation*

\*The Administration recommends accepting the resignation of Carl Fanger, Varsity Football Assistant Coach, effective December 15, 2009.

2. *2009-2010 Volunteer Coach*

\*The Administration recommends approval of the following volunteer swim coach for the 2009-2010 school year: (VIII, C-2)

Christine Glemser

D. *Superintendent Salary Increase*

**The School Board will vote on the following salary increase:**

**Joseph P. Liberati, Superintendent, an annual salary of \$139,060, effective July 1, 2009.**

IX. REPORTS

A. Committee Reports

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors of November 19, 2009 are included in the Board materials. (IX, A)

B. Superintendent's Report..... Mr. Liberati

C. Facilities Report..... Mr. Liberati

X. OLD BUSINESS

A. Second and Final Reading of Policy

**The Administration recommends a second and final reading of the following policy: (X, A)**

**#121 Programs: *Field Trips***

XI. NEW BUSINESS

A. First Reading of Policies

**The Administration recommends a first reading of the following policies: (XI, A)**

**#116 Programs: *Tutorial Instruction***

**#404 Professional Employees: *Recruitment, Selection and Approval of Professional Employees***

**#303.2 Administrative Employees: *Nepotism***

**#403.2 Professional Employees: *Nepotism***

**#503.2 Classified Employees: *Nepotism***

**#319.1 Administrative Employees: *Outside Activities***

**#419.1 Professional Employees: *Outside Activities***

**#519.1 Classified Employees: *Outside Activities***

**#319.2 Administrative Employees: *Intellectual Property***

**#419.2 Professional Employees: *Intellectual Property***

**#519.2 Classified Employees: *Intellectual Property***

**#705 Property: *Safety***

B. 2010-2011 District Budget Discussion

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

- XIV. VISITORS' COMMENTS
- XV. EXECUTIVE SESSION
- XVI. OPEN SESSION
- XVII. ADJOURNMENT